

**HOKAH CITY COUNCIL
MINUTES AUGUST 5, 2008 COUNCIL MEETING**

1. MEETINGING OPENED BY Mayor Martell at 1800.
2. ROLL CALL COUNCIL MEMBERS PRESENT: Pfiffner, Christianson, Ross, Walther, Martell
3. CHANGES TO AGENDA. Rodney Blank adds two items to the agenda: ordinance 97 public consumption variants form. Personnel policy addendum form.
4. MOTION TO CONSENT TO AGENDA. Motion by Ross second by Pfiffner all approved. Motion carried to change the agenda to add two items.
5. APPROVE MINUTES COUNCIL MEETING JULY 1, 2008. Motion by Walther second by Christianson to approve the minutes. Roll call all approved. Pfiffner abstains.
6. APPROVE ACCOUNTS PAYABLE. Motion by Christianson second by Ross. Roll call motion approved to pay it all payables as submitted.
7. WWTP – JIM KOCHIE & ANDY KLINGSPORN & HEIDI SNELL. Kochie states that we are at the point to make final payment to the general contractor and general electrical accounts. Kochi states there is approximately \$71,000 to pay Wapasha contract at approximately \$11,500 for Morem Electric. Kochie states that once approved he will forward the documents to Rural Development for payment. Motion by Christianson to pay these bills, second by Pfiffner. Roll call all approved motion carried. Kochi also presents a notice of termination to the Minnesota pollution control agency for storm water permit. Motion by Walther second by Ross to forward the document to the MPCA. Roll call all approved motion. Kochie also states that there is extra money left in the account. Andrew has been involved in pipe televising and making a list of needed repairs. Kochi states that we should plan the date for the open house for the wastewater treatment facility. After discussion September 16 was decided upon, 3 p.m. to 7 p.m. Andy Klingsporn reports that they need to clear brush to access the sewer line on the south side of Main Street by the Humfeld property. Andrew reports has also been a lot of work that has been completed for the FEMA projects. Martell discusses various projects that we need to complete .
8. LIBRARY / CITY HALL REPORT. IN PACKETS.
9. POLICE DEPARTMENT CHIEF SCHULDT. Chief Schuldt Ill this evening.
10. RECREATION BOARD. Kathy Olson is in attendance from the Recreation Board. She

reports general information regarding the recreation program. Further Kathy asked the procedure in closing down the swimming pool. Kathy also reports the main problem this year has been with weed control. Blank reports receiving a letter from the Minnesota Twins stating that they will be awarding us a plaque and ask tht a representative from the city and one ballplayer attend a home game to receive a plaque on the field. Blank states he will be speaking with Jim Scholze regarding this.

11. STREET AND MAINTENANCE. Dave Welke not in attendance.

12. ROBERT FREDRICKSON. Not in the audience this evening. Discussion regarding his water and sewer bill. Fredrickson had a leaking water heater which caused his high billing. Following discussion Martell states to adjust the sewer portion of the billing to reflect a normal monthly billing, and continue with the payment plan. Later in the meeting Robert Fredrickson appears at the meeting. Mayor Martell explains the Council's decision to him.

13. RICK DE JARLAIS. Not in attendance. Water drainage in his back yard. Mayor Martell states the issue is when the adjoining property owned by Francis Von Arx was repaired by the NRCS, the slight drainage ditch that existed previous to that had been compacted and filled in and the property owner Mr. De Jarlais reports that he is having water infiltration. Mayor Martell states that we should attempt to repair the area. Martell also reports that the NRCS has looked at the property and has decided that it is not a project that they will undertake. Martell reports the installation of drainage tile and a slight ditch would probably rectify the problem. Walther motions to have Andy and Dave speak with Rick to formulate a plan to correct the problem. Second by Ross. Roll call all in favor motion carried.

14. ELECTION 2008. APPROVE JUDGES, APPOINT HEAD JUDGE, ESTABLISH RATE OF PAY. Blank had included in the Council packets a listing of the election judges and the appointment of a head Judge and finally to determine the rate of pay for the judges. Mayor Martell suggests having Donna Craig being appointed as the head election judge. Motion by Walther second by Pfiffner to approve he list of six judges for the 2008 election. Roll call all approved motion carried. The following is the list of judges. Donna Craig, Sandee Feuerhelm, Barbara Kirchoff, Carol Mauss, Donna Sloan, Jeanette Steinke, Barbara Twite, Pat Von Arx. Motion by Walther second by Ross to appoint Donna Craig as the head election judge. Roll call all approved. Motion carried. Motion by Christianson to set the pay scale for the election judges at 7.50 an hour for the judges 7.75 an hour afforded the head Judge. Second by Walther. Roll call all approved. Motion carried.

15. FIRE DEPT. SEPTEMBER 6 FUND RAISER. TEMPORARY LIQUOR AND GAMBLING PERMITS. After discussion regarding upcoming events, Walther states that he will take care of the future applications stating October 24 the Hokah Lions gun raffle and a future date for a barn dance. Motion by Pfiffner second by Christianson. Roll call all

approved motion carried.

16. SEPTEMBER COUNCIL MEETING ON 2nd. AT 6:00 PM. BUDGET MEETINGS SCHEDULING. Budget meetings are planned for August 19 and August 26 at 6:30 p.m.

17. JOHN COLSCH – RETAINING WALL SPECIALISTS BILLING. Mayor Martell explains that at the September 2007 Council meeting the council discussed assisting the Colsch family in payment for a portion of the costs incurred with the installation of a drainage system for their property located on fourth and cedar. The Council had discussed this payment but had never made the necessary and motion to approve payment of the bill. Motion by Walther second by Pfiffner to approve payment of this bill in the amount of \$2,625. Roll call all approved motion carried.

18. ITEMS FOR NEXT MONTH'S AGENDA. Lions club Gun Raffle.

19. MAYOR'S COMMENTS. Zoning meetings. Todd Olson appeared for the last months meeting, but no one attended. Discussion with Ross regarding notifying the members.

20. COUNCIL MEMBERS COMMENTS. Walther is reminds the council that we have tabled the SEMCAC requests for funding regarding the purchasing of a new bus. Mayor Martell states he had intended to contact La Crescent offices to see their contribution was but he has neglected to do this so far. Mayor Martell states he will make contact with Phyllis from the City of La Crescent to see what they have paid and then he will bounce off the Council members to determine what the City of Hokah's contribution will be. Member Christianson discusses the letter received from the Minnesota DNR regarding the filled placement along the creek at the Twin Creeks golf facility. Christianson states that as far or she is concerned the city should not have a problem with them spreading the pile of dirt less than 6 inches out into the field as long as that continues to be okay with the DNR. Further that Marge Kjos has concern regarding the soil erosion west of their property located at the Thunderbird mobile home court owned by Mike and Carol Moore. The complaint is that when it rains sand drains onto their property. Christianson further states that she had received a call this evening before the meeting from Marjorie Kjos stating that she did not have to bring this item up for discussion this evening at the meeting as her husband has intentions to speak with Mike Moore regarding to see what efforts he will undertake to correct the problem. Christianson states she is not aware of what the city could do to have Mike Moore attempt to correct the problem. Discussion at this time resulted in waiting to see what Mr. Kjos and Mr. Moore arrive at for a solution to the problem.

21. STAFF CORRESPONDENCE. Barb Bissen discusses the Houston County Fair display booth for the City of Hokah. Blank discusses the addendum page to the city personnel policy that he had constructed regarding the determination of carryover hours for vacation benefits.

Blank asked if there were any problems or any additions noted to the documents and none were brought forth. This addendum page is then added to the city personnel policy manual. Its intent is to determine the maximum carryover hours an employee may retain into the upcoming year. Blank also discusses the Council has tabled the membership fee request from the MAOSC. Blank asked for a determination as to whether to pay the membership fee or not. The amount request for membership is \$375.00. The Council decided not to pay the bill. Blank also reports receiving a billing from G. Neil Inc. for a program called poster guard for \$167.44. This amount would be for a yearly membership in the program. The program sends us to the city the necessary postings for compliance with regulated information items. The Council asked that Blank determine if it is a necessary expense and if so to pay it. Blank reports that we are on our fourth sign contract with All Tel regarding the placement of a communications tower. Blank further reports that the City Attorney and the city insurance carrier and the All Tel staff are currently working on the agreement. Blank asked that the Council sign the agreement this evening and that we will attempt to iron out the contract language in the near future.

22. ANNOUNCEMENTS. Blank discusses the Council's wishes regarding the ability for a variance to the public consumption ordinance for special events. Blank then presents the form that he and Police Chief Schuldt have constructed. Blank discusses we wish to limit the permit to actual events that are planned, not for overflow on busy nights. Mayor Martell asked for a motion to approve the application form to request a variance to the public consumption ordinance for special events. Motion by Walther to approve the form, second by Pfiffner roll call all in favor motion carried.

23. ADJOURN at 1924 hours by motion of Ross and second by Walther. Roll call, all approved, motion carried.

Attested this day _____ of _____, 2008

Administrator

Mayor